

# Youth Service Projects

Thank you for your interest in helping animals and ACS. If you would like to receive formal credit from ACS for your project you must submit a completed Youth Service Projects form to the Volunteer Coordinator.

Upon approval of your service project you will be required to keep a log of your service hours, including a description of the work completed.

See the example log sheet for more information. At the end of your project we request that you write a short reflection paper on your experience (1–3 pages).

Once your project is complete you will have one month to turn in your log, reflection paper, and any forms from your school or group that require a ACS signature. An official letter from ACS acknowledging your service project will be sent to the address provided on the Youth Service Projects form.

Please direct completed proposal forms and all questions regarding school service projects to:

ACS Volunteer Coordinator: [volunteer@animalcaresanctuary.org](mailto:volunteer@animalcaresanctuary.org)

**Address:** 353 Sanctuary Hill Ln, East Smithfield, PA 18817

**Phone:** (570) 596-2200

## Student Information

Date \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email address \_\_\_\_\_

## School Information

Name of School Year \_\_\_\_\_

Teacher or School \_\_\_\_\_

Contact \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

## Project Information

Please use another sheet of paper to complete the questions below.

- 1) What are the school requirements for this service project? Please include the number hours and deadline for project completion.
- 2) Why would you like to help animals and ACS as part of your project?
- 3) Describe your project idea in detail. Please include as much information as possible, including your goals, all parts of the project and a timeline for completing each part.
- 4) How will your parent or guardian help you with this project?

If you are younger than 18 years old, please have your parent or guardian sign below:

Signature of parent or guardian \_\_\_\_\_

Print name of parent or guardian \_\_\_\_\_  
 To be completed by ACS Staff  
 Accepted? " Yes " No  
 Comments \_\_\_\_\_  
 Staff Lead \_\_\_\_\_

Example log for a dog biscuit bake-sale fundraiser

Date	Hours	# of Hours	Work
September 1st	3pm - 5pm	2	Internet research to find local places to sell treats
September 3rd	4pm - 5pm	1	Internet research about ACS, contacted Julie Kassak for brochures to handout at local businesses
September 9th	4pm - 5pm	1	went to grocery store to buy supplies
September 10th	4pm - 6pm	2	baked dog biscuits
September 13th	7pm - 9pm	2	put dog biscuits in pretty bags, made tags for each bag
September 14th	10am - 2pm	4	set-up a table and sold dog biscuit bags at _____
September 20th	4pm - 6pm	2	baked dog biscuits
September 21st	7pm - 9pm	2	put dog biscuits in pretty bags, made tags for each bag
September 27th	10am - 2pm	4	set-up a table and sold dog biscuit bags at _____
September 28th	12pm - 1pm	2	Brought donations to ACS and toured facility